

Members in Attendance: Anthony Cirrillo, Ray Faller, Joe Gubasta, Virginia Gubasta, Martha Dorff, Angelo DiMarzio, Cheryl Woods, David Fiel, Margie Matthews, Tom Donnelly, Marian McSwigan

Staff in Attendance: Fr. Tim Fahey, Tom Herzog

Visitors: Bob Stephan (Right-to-Life)

Opening & Mission

Opening Prayer

Uptown Catholic Family Prayer to the Holy Spirit.

President's Welcome

- Anthony reminded the committee that our mission is to bring all souls to Christ.
- The council is a consultative body to the pastor.
- At this time our top two ministry goals are Prayer & Diverse Liturgy and radical Hospitality.

Ongoing Business

Holy Name

Anthony asked the council to mention some of the highs, lows and “God Moments” of the 11:30am Holy Name Mass transition to Annunciation.

Comments included:

- The size of the crowd at both Masses was inspiring (100+). Many former members and Annunciation members attended the last Mass.
- There were some tears but good to know many are “turning the page.”
- Music was not professional but warm and genuine. Some confusion regarding the books.
- Both happened on a positive note.
- Lots of energy and good atmosphere at the first Mass.
- Enjoyed the beautiful dance at the last Mass.
- Thank you to Cheryl for preparing the congregation for the transition by speaking to the congregation each week.
- Sad that the choir director (Eileen) will be leaving for family obligations.
- Enjoyed the coffee and donuts after the last Mass. Lots of welcoming and mingling.
- Expected a special ceremony for the closing.
- Good that this actually happened.

Recognition of Service

- Special thanks to Angelo for his hospitality and direction at Holy Name.
- Special thanks to David for creating the signage needed for the transition.
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Holy Name Choir

- Choir was appreciated, loud enough and the congregation engaged with the music & singing.
- There are two song books for choir. There was some confusion about which one to use. Cheryl explained that they usually announce where the hymns can be found in each book. They need more books.
- Location and space for the choir was awkward. Possibilities for improvement include
 - Turning chairs/benches to a 90 degree angle in front of piano near the ambo.
 - Relocating the choir in front of a side altar outside the sanctuary. Piano would remain at current location.
 - Moving piano and choir outside the sanctuary.
 - Moving the choir within the sanctuary but near the St. Joseph altar. Piano and director remain at current location.
- Fr. Tim suggested that we try several scenarios for choir location until we find one that works. He recommends moving the choir to the St. Joseph altar as the first attempt.
- The current Holy Name choir director (Eileen) will be leaving. Cheryl requested that we initiate a formal search. Start by placing an ad in the Catholic Telegraph [edit: on the Archdiocese Website]. Fr. Tim agreed to start the process.

Updates from Fr. Tim

Angelo's Email

Below is a summary of Fr. Tim's responses to Angelo's email. For full transcript, see attached.

- All assets and all liabilities from both parishes are absorbed into Annunciation, including the Vine Street Property for which approval was recently given for the sale.
- Negotiations with the AoC regarding the purchase of SMSG buildings, all debt and all finances will likely not be finalized before the amalgamation. Initial meetings will take place in early February.
- There is a possibility that the mosaic above the Holy Name altar may have some value and would have to be appraised. However, the cost of removal would likely mitigate the value of the piece.

- Fr. Tim also noted that Parish Council is a consultative body, not an executive or legislative body. By law it is his responsibility for the good stewardship of all temporal resources. He is looking to the council for assistance to help the Pastor properly steward the assets and liabilities of all parishes during the transition, but not as an oversight committee.

Angelo had a negative experience with the sale of a portion of Holy Name property in which money (\$23,000) was held in escrow until an investigation was initiated. He recommends that we be in the loop of the financial activity taking place now. Angelo is on the Finance Committee so, at Fr. Tim's request, he has agreed to be the liaison to Pastoral Council and report on the status of the property sale for the duration of the transaction as an on-going business item.

Until recently, the Finance Committee was still in the process of formation. Therefore, they have not been fully updated on activities. Fr. Tim intends to bring them up-to-date in future meetings so that they can fully engage. Regular meetings will be the 4th Wednesday of the month beginning January 28.

[Edit from Fr. Tim: Angelo brings up a good point here; this ought to be a function of the Finance Council: to double-check large financial transactions. Due to the instability of the past years, the Finance Council has not met regularly to perform this function as well as most would like, but with regular monthly meetings reestablished, this role should be filled once again. This has been discussed with the Finance Council, and we anticipate that property sales should be double-checked by the Council to confirm that money goes to the proper entities.]

Margie's Email

The following is a response from Fr. Tim to Margie's email regarding the status of the amalgamation.

- Amalgamation will take place on March 25. That addresses the process of absorbing all assets of the two parishes (SMSG and Holy Name) into Annunciation parish. (See notes below regarding this process)
- The removal of Catholic Bearcat from the parish is a different concern which involves staff, priests, budgets which will be addressed by the AoC. This will likely take several months, at least until July and possibly the end of the year. During that time we will continue to share, staff, priests, data bases, buildings, communications, etc.

New Business

Holy Name Property & Legacy Items

All assets held by Holy Name (sacred and non-sacred) are expected to be distributed. In order to do this equitably, Fr. Tim has requested that a protocol be established on how this is to be accomplished.

David Fiel has agreed to take the point on this endeavor. He expects to create a spreadsheet listing all items and form a working group to craft a protocol for non-sacred items. Some of the considerations include:

- If an item is worth over \$200, Fr. Tim should be consulted.
- Sacred items will need a special process.
- Who may lay claim to some of the non-sacred items? What process will we use?
- Consider a “free will” offering.
- Which items should be integrated into Annunciation?
- Perhaps allow the school staff to review and obtain some of the non-sacred items.
- Anything over \$25,000 requires a special process. Doubtful that there is anything meeting this limit.

Hospitality

Cheryl has requested that hospitality fellowship take place after each 11:30 Sunday Mass. The person who was organizing that at Holy Name is elderly and unable to continue. She is looking for someone to take on that responsibility. Fr. Tim requested that she send him an email with that announcement and he will see that it is included in the upcoming bulletins and UCU.

Spiritual Continuity

Although Mass is no longer being celebrated at Holy Name, the Lord is still present. In recognition of that and of the imminent closing of the church, Fr. Tim plans to pray a Rosary for unity of the new parish every last Wednesday of the month at 3:00pm at Holy Name: January 28, February 25 and March 25, the official day of amalgamation. This information will be put in the bulletin and UCU. All are welcome to join him.

Ash Wednesday

Masses are scheduled for Ash Wednesday (February 18) at SMSG 8:00 AM, 12:00 PM, and 7:00 PM. An additional Mass is being scheduled for Annunciation. The council agreed that 7:00pm is an appropriate time.

Right-to-Life Saturday Mass

There is no longer a Saturday Mass at Holy Name for Right-to-Life. Fr. Tim felt that it would be insulting to the Holy Name folks to have a Saturday Mass and deny them a Sunday Mass. However, he is open to allowing it if Holy Name parishioners produce a document signed by at least 20 people indicating that they are amenable to allowing a Saturday Mass for Right-to-Life.

Fr. Tim has offered to host the Right-to-Life Saturday Mass at SMSG or Annunciation if they are interested. Sr. Seraphina is considered the options.

Housekeeping

- Future Meetings

Anthony proposed that all future Pastoral Council meetings be held at Annunciation; same day, same time. However, there was a question of available meeting space considering that choir and student groups both meet in the Klug Center at that time. Anthony will look into it and report back to the members.

- Council Membership

According to the Constitution, on-boarding and off-boarding of membership will take place at year end. For the moment this discussion has been tabled.

- March Meeting

Anthony has a conflict so he is proposing a meeting date of March 4th or 25th. He will communicate this via email and follow-up with a confirmed date.

Closing

Action Items and "To-Do's"

- Holy Name choir will be trying out different options/locations for their choir during the next several Sundays.
- As the Finance Council liaison, Angelo will be reporting back to the Pastoral Council regarding financial issues pertaining to Holy Name Church.
- David Fiel will document all items at Holy Name Church and will attempt to craft a process for the distribution of those items.
- Fr. Tim will publish an announcement in the Catholic Telegraph regarding the search for a choir director for the Holy Name Gospel choir.
- Cheryl will forward an announcement to Fr. Tim regarding the need for someone to organize a hospitality fellowship after the 11:30am Mass. Fr. Tim will submit it for publication in the bulletin and UCU.
- Cheryl and Angelo will poll the Holy Name parishioners regarding their preference for a Right-to-Life Mass on Saturdays at Holy Name church and produce documentation if needed.
- Fr. Tim will continue working with the AoC regarding all aspects of the on-going transition.

Closing Prayer: Fr. Tim



Margie Matthews <mbmatthews320@gmail.com>

Re: Janaury Parish Council Agenda

1 message

Fr. Tim Fahey <frtim@uptowncatholic.org>

Tue, Jan 20, 2026 at 1:58 PM

To: Angelo DiMarzio <aadimarzio@gmail.com>

Cc: Anthony Cirillo <anthony.cirillo23@gmail.com>, Margie Matthews

<mbmatthews320@gmail.com>, Marian McSwigan <mgm641@icloud.com>, Joe Gubasta

<jgubasta@icloud.com>, Ray Faller <rtfaller61@gmail.com>, Cheryl Woods

<cwoods849@gmail.com>, David Fiel <dave@fiel.us>, Thomas Donnelly

<thomascdonnelly@gmail.com>, Martha Dorff <marthaceciliadorff@gmail.com>, "Fr. Jeff Stephens"

<frjeff@uptowncatholic.org>

Angelo, et al-

Great! Thanks for the input.

Do you have any ideas as to what this Verification Process would entail? Do you want to come up with a plan for this?

A few answers immediately:

1. Technically, everything. All assets and all liabilities from both parishes are absorbed into Annunciation, including the Vine Street Property. The approval was recently given for sale of the Vine Street Property, but we've put a brief hold on that during the holidays, and are now reengaging with how to best proceed. The property would also be transferred if it is not sold by the amalgamation.
2. It would not need to be finalized before the amalgamation, nor would I put money down that it will be. I'm meeting with some folks downtown in early February, but I doubt we'd have it squared away at that meeting.
3. That's a good point. I doubt the appraiser would be competent to evaluate such things based on artistic value. Would you think that we should try to remove the mosaic from the wall and sell it separately? If it's to remain with the building, the value of the mosaic would be mitigated by the cost of its removal, sale, etc., so I'm not sure it will mean that much in the long run.

As you see on the PC agenda, and as I've shared with some of you, I think we need to come up with some protocols for some of the things at HN, especially the things that aren't moving with us. If you'd like to propose some sort of Verification Process in detail, that sounds very helpful.

I would just tack on the conversation the reminder that Parish Council is a consultative body, not an executive or legislative body. I know we've discussed this before, but I think it's worth the occasional reminder. The purpose of this organization is not to approve or direct the actions of the pastor, but rather to provide consultative input for his decision-making. Ultimately, the good stewardship of the temporal goods of the parish is my responsibility, and the law gives me certain authorities and boundaries to work within.

I love the idea of a body that helps make this process happen equitably, honoring the desires of the parishioners. Especially the material goods of the parish will require a great deal of

assistance to steward well. But, if the idea is to create an oversight committee, that is outside of the function of parish council, and not something that would be helpful to me as Pastor.

So, any proposal for any sort of subcommittee or process would have to take that as a mandate- **to help the Pastor properly steward the assets and liabilities of all parishes during the transition.**

If the idea is to create a committee to police the transition, that is well outside of the authority of the Parish Council, and would not be permitted by law, and is not something I would entertain.

Of course, I would anticipate full transparency on our part. It's certainly less complex than a business transition might be- everything just goes to the new parish.

Best,
Fr. Tim

On Tue, Jan 20, 2026 at 12:30 PM Angelo DiMarzio <aadimarzio@gmail.com> wrote:

Thanks for the agenda, Anthony. I am writing because I believe the PC members have an obligation to be good stewards of the assets of the three churches in the Uptown Catholic Region. All the assets of the two disappearing parishes need to be transferred to the surviving parish for the sole benefit of the parishioners in the Region. This needs to be done in a transparent manner and should be monitored closely. For this reason, I recommend that PC institute a Verification Process to validate that every dollar remains in the Region. I have seen this concept used in other non-profit organizations. It would be administered by a sub-committee of the PC who would report the status at each monthly meeting. I consider this to be a best business practice.

Some specific concerns that immediately come to mind include:

1. What are the assets of STM-STG parish that qualify to be transferred to Annunciation? What is the status of the Vine St. property? What occurs if the property is not sold until after STM- STG is amalgamated into Annunciation?
2. What is the status of the negotiations with the AoC for the purchase of STM -STG buildings (estimated at \$1.4 million at the Nov. 2025 PC meeting.) My assumption is that these funds will be used to pay off Annunciation's debt plus accrued interest payable. Does this need to be finalized before STM-STG is amalgamized into Annunciation?
3. The mosaic behind the altar at HN was imported from a cathedral in Europe. I think it's pretty old. Did the appraisal of HNs property take this into consideration? There is a possibility, maybe remote, that it could be valuable.

I am not asking for immediate answers at the PC meeting. As stated above, my primary concern is that a process administered by PC is in place that identifies each piece of property (financial and real) owned by the two disappearing parishes, and that a verification method is used to guarantee that the value of these assets remains in the Uptown Catholic Region.

Thanks, Angelo DiMarzio

On Mon, Jan 19, 2026 at 6:54 PM Anthony Cirillo <anthony.cirillo23@gmail.com> wrote:

Hello all, and Happy Martin Luther King Jr Day!

Here's a quick rundown of Wednesday's meeting agenda. Please send me any adds by Tuesday night.

The PC Constitution is also attached. I will aim to get these agendas out by Sunday night before future meetings!

1. Pray

2. Updates

Reminder: Top pastoral goals are prayer/diverse liturgy & hospitality

Last Mass at HN, first 11:30 Mass at Annunciation - highs and lows

HN property update

3. "New" Business

Moving HN things into Annunciation - what to bring over

HN choir new location and new director

Prayer and fasting for our parish family

Onboarding/Offboarding of PC members

March meeting move back 1 week?

Next Parish Council Meeting: Feb 11 7 PM

4. Close in Prayer

Peace,
Anthony